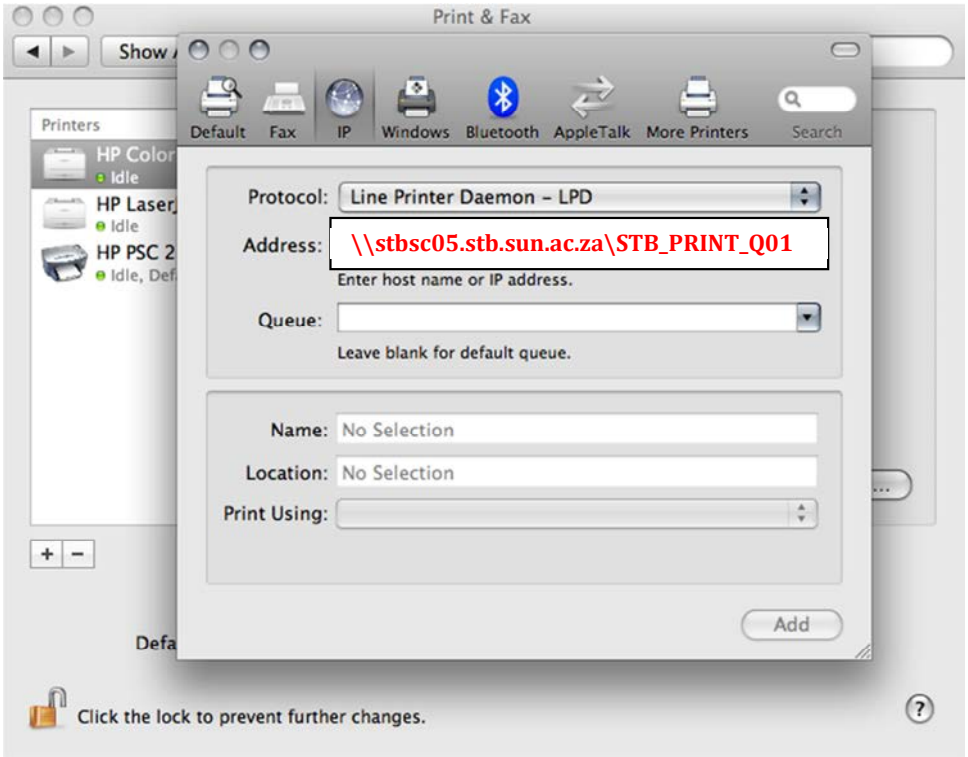
Printing Setup Instructions: **Apple Mac OS X** (v.10.5 or later)

Make sure you do not have an Administrator password on your laptop before you follow the wifi setup settings:

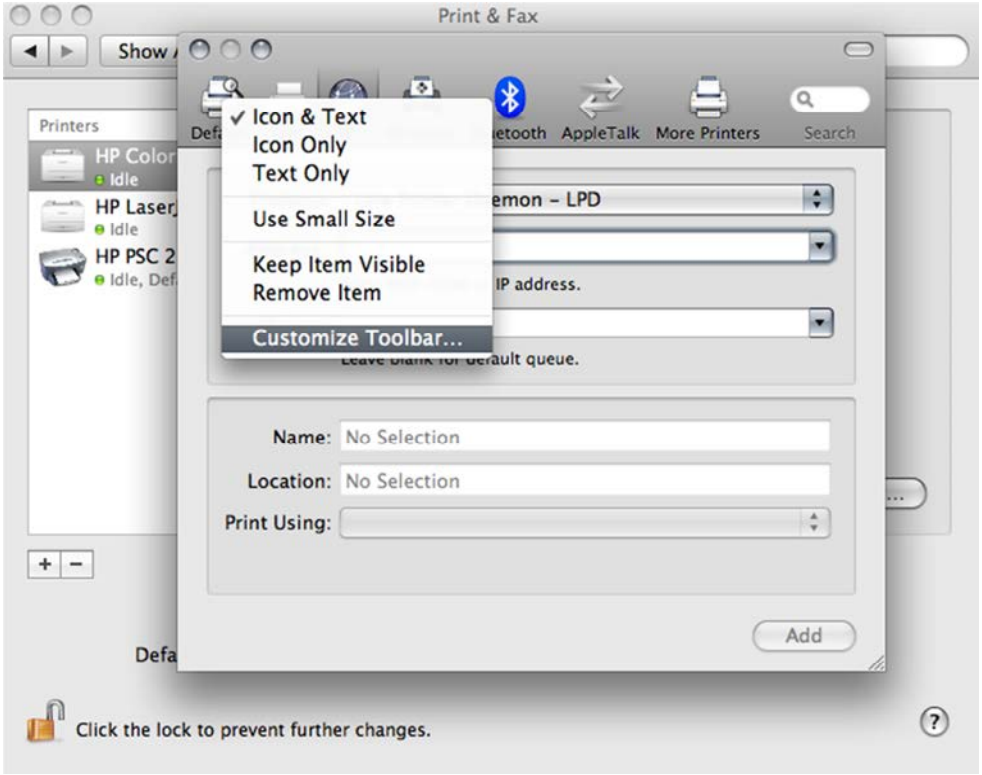
Open ***System Preferences*** *from the* ***Apple*** *menu*

*Choose **Print & Fax** from the **View** menu*

*Click on the **+** sign at the bottom of the list of printers to **Add a printer**.*

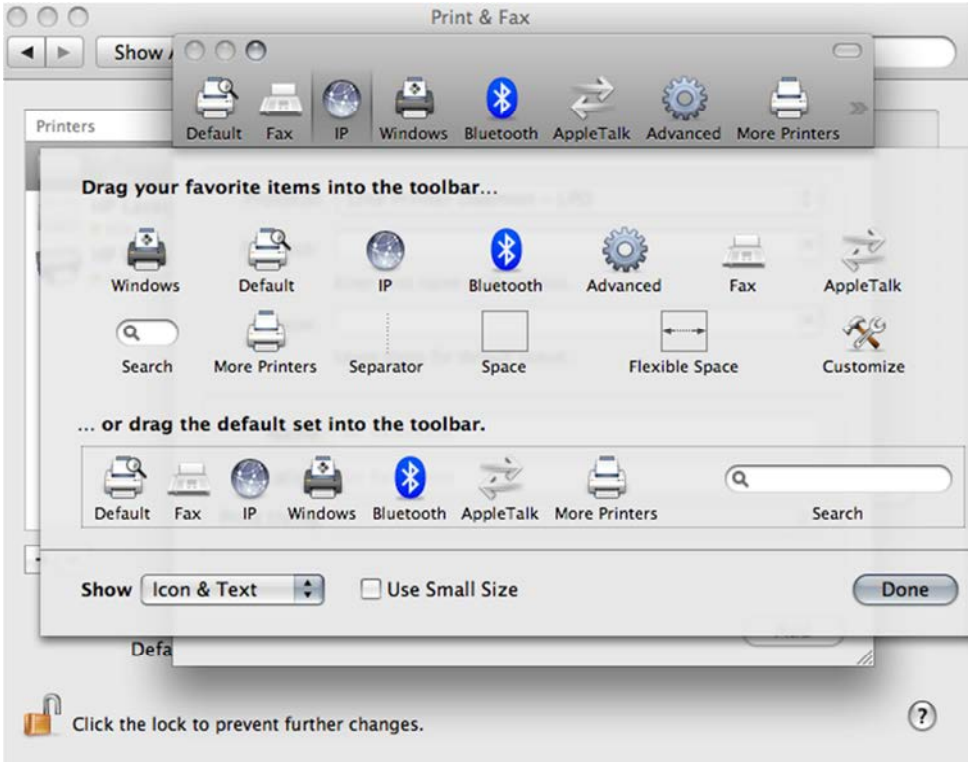


*Press the **Control** key while clicking the 'Default' icon (or any other icon on the toolbar), then choose **Customize Toolbar** from the **contextual** menu that appears.*



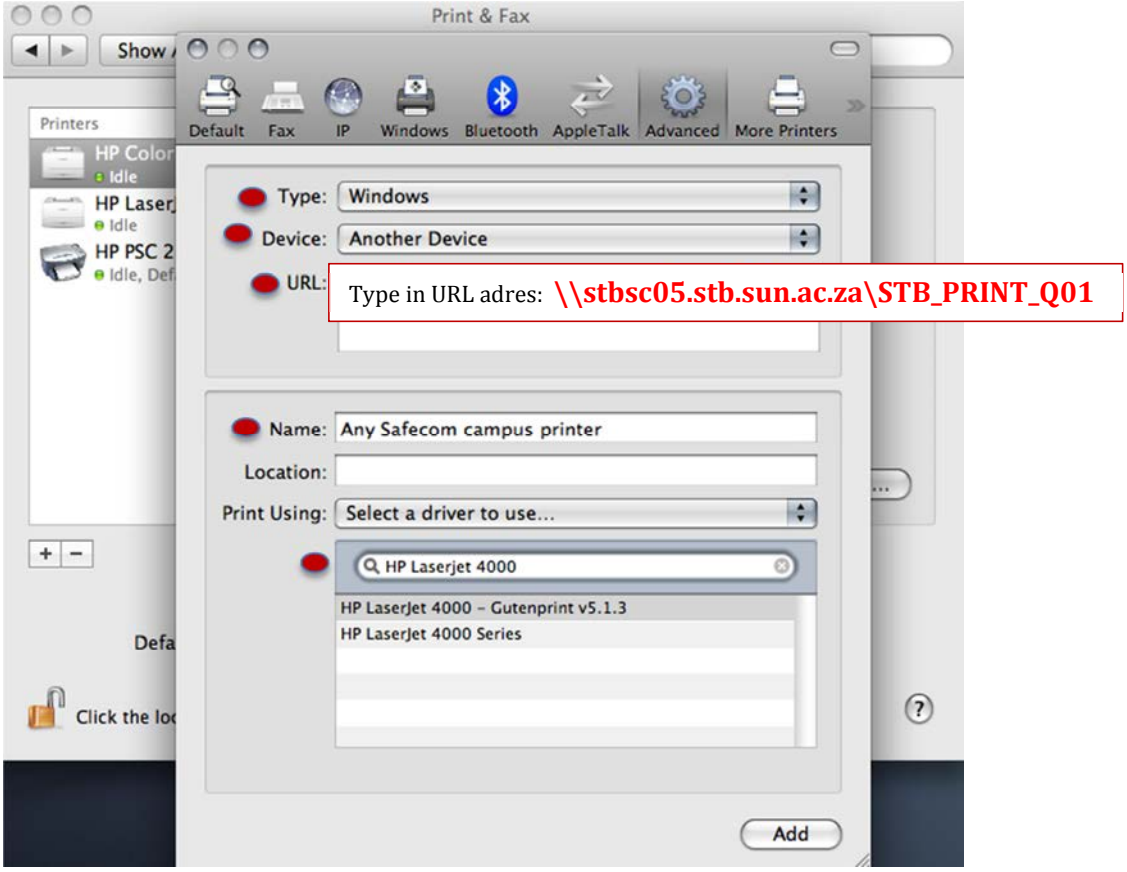
Drag the

Advanced *(gear) icon to the toolbar. Click* ***Done.***

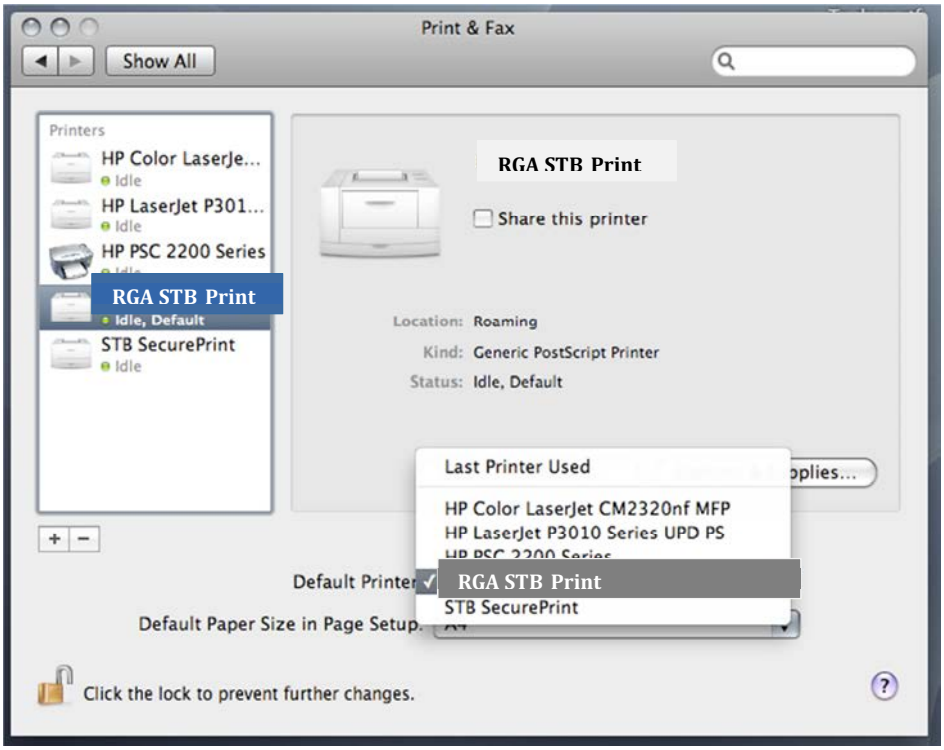


Click the ***Advanced*** *(gear) icon that was added to the toolbar.*

Complete the dialog box as shown below and click ***Add****.*

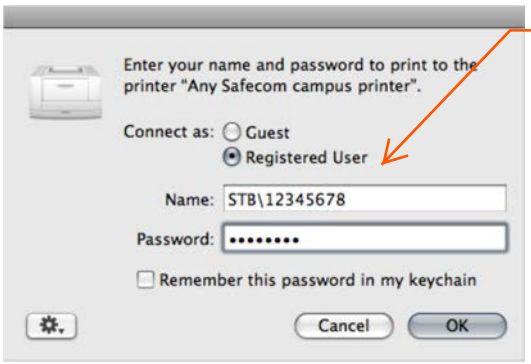


Ensure that the ***Safecom printer queue you have added is set to be the default printer*** *on your Apple MAC.*



Print one page as test for successful print.

If prompted for username and password enter **stb\studentnumber** (e.g **stb\12345678**) as Username and your SU campus Password (e.g. MyMaties password).



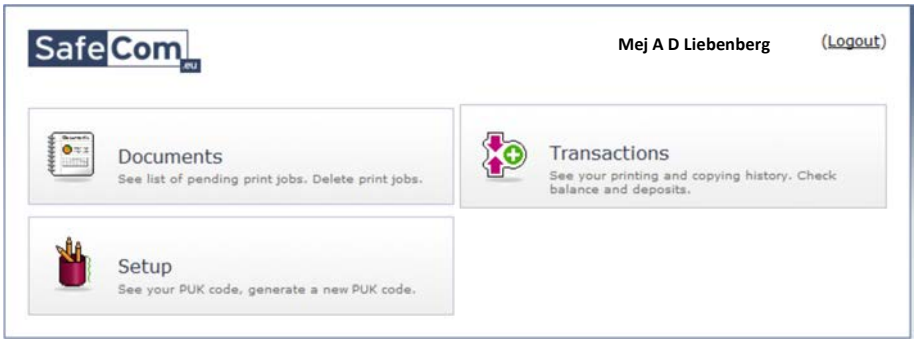
If you cannot connect to the Print server, disable your Administrator's password on your laptop.
Thereafter, enter **stb\studentnumber** and your SU campus **password** again for successful connection to SecurePrint server.

DO NOT tick `Remember this password in my keychain' because you will not be able to connect to the Print server when your SU campus password changes.

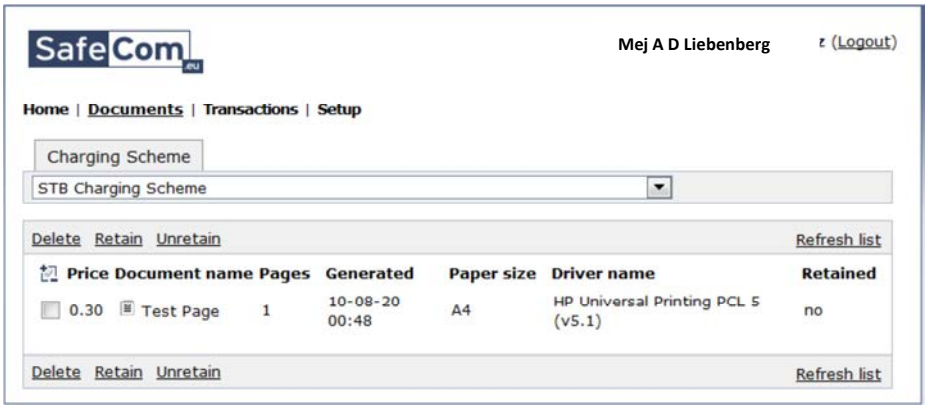
Open your browser and go to the following URL: http://rgaprint.stb.sun.ac.za/safecom/

Log on with your student number and password.

Click on **Documents** to see a list of your pending print jobs:



You should see your test page listed. From this screen you can manage, **View** or **Delete**, your print jobs.



Congratulations, you have successfully set up SafeCom printing on your computer.